Christopher Newport University
Department Review Committee Recommendation and Summary Statement

NAME OF EVALUEE: _____ PRESENT RANK: _____

PRESENT APPOINTMENT STATUS: [ ] Tenured [ ] Probationary [ ] Restricted [ ] Other _____

PURPOSE(S) OF THIS EVALUATION: [Circle appropriate number(s), using the numeric code of the left column of the table below.]

1 **2** **3** **4** **5**

DIRECTIONS: This document is to be completed by the DRC chair, signed by the chair, all DRC members, and the evaluee [cf. Handbook, XII-8-b-4)-Step 12] and forwarded to the Provost's Office for review by the FRC and the appropriate dean. Depending upon the present appointment status and purpose(s) identified above, certain recommendations of the DRC are possible. These are given in the following table:

STATUS AND PURPOSE	POSSIBLE RECOMMENDATIONS Do not record recommendations in this space. Recommendations are recorded on page two only.
(1) Tenure candidacy.	(A) Tenure should be granted. (B) Tenure should be denied. (C) No recommendation.
(2) Promotion candidacy.	(D) Promotion to next higher rank should be granted. (E) Promotion to next higher rank should be denied. (F) No recommendation.
(3) Retention candidacy for academic year(s)_____of evaluee now on probationary appointment.	(G) Reappoint. (H) Reappoint with significant reservations. (I) Do not reappoint. (J) No recommendation.
(4) Performance evaluation of tenured evaluee.	(K) Satisfactory (L) Unstaisfactory (M) No recommendation.
(5) Retention candidacy for academic year _____of evaluee now on other than probationary or tenured appointment.	(N) Reappoint in present appointment status. (O) Reappoint as probationary appointee. (P) Do not reappoint. (Q) No recommendation.

DRC RECOMMENDATION: The recommendation(s) of the DRC, which is/are supported in the summary statement that follows, is/are: [Circle appropriate letter(s).]

A B C D E F G H I J K L M N O P Q

/s/ _____ _____
(DRC Chair) (Date)

INDIVIDUAL DRC MEMBERS' CERTIFICATION OF RECOMMENDATION: Individual DRC members are to sign where indicated below to certify that the decision of the committee as a whole has been accurately conveyed. Members dissenting from the above recommendation of the DRC or from the summary statement may attach signed minority reports to this document.

Print Name

/s/ _____ _____

/s/ _____ _____

/s/ _____ _____

/s/ _____ _____

/s/ _____ _____

/s/ _____ _____

/s/ _____ _____

EVALUEE ACKNOWLEDGMENT: The evaluee is to sign below, acknowledging only that he or she has read this document in its final form and that he or she has been provided with a copy of it.

/s/ _____ _____
(Evaluee) (Date)

SUMMARY STATEMENT OF THE DRC: The criteria, evidence, and evaluative inferences leading to the recommendation(s) of the peer group on these candidacies are to be discussed and attached to the EVAL-7. To the greatest extent possible, the quality of the candidate's professional performance in each basic area of professional activity (teaching, professional development, and service) should be discussed separately. Candidacies for promotion and/or tenure are to be assessed in accordance with the provisions of sections XII-8-c and XII-8-d of the Handbook, respectively.