

Christopher Newport University Alumni Society Award for Excellence in Teaching and Mentoring

The Christopher Newport University Alumni Society created in 2007 the annual *Alumni Society Award for Excellence in Teaching and Mentoring*, designed to honor those faculty who are exceptionally committed to teaching and learning excellence and to university citizenship. The award was first made in 2007.

The award is presented each year at graduation, carrying with it a stipend of \$2,500. Nominations are made by department chairs and/or deans by in the spring semester each year, and packages from faculty nominees are provided to a faculty screening committee appointed by the Provost. Each dean and department chair may make one nomination each year, but a nomination is not required from each unit. A selection of the top nominees (2-3) are presented by the faculty screening committee to the Alumni Society Executive Council. An Alumni Society committee then interviews the top candidates and selects the winner. Faculty peer review of applications ensures that only the strongest candidates are forwarded to the Alumni Society Executive Council.

Criteria and documentation: (All matters of interpretation of these provisions shall be decided by the Provost). To be considered, individuals must, in the academic year of consideration, be serving as full-time, salaried members of the CNU instructional faculty and must have served in such a capacity at CNU for each of the three complete consecutive academic years immediately preceding the year of consideration. Nomination packages will include a letter of support outlining the reasons for the nomination and attesting to the quality of the nominee's record from the originating department chair or dean. The nominee will assemble and submit a package of supporting documentation that follows the format of the SCHEV Outstanding Faculty Award application (though abbreviated). Thus the nominee will provide:

- 1) A 3-to-5-page statement (written in the 3rd person, bulleted information is acceptable) of accomplishment that demonstrates evidence of outstanding performance, emphasizing involvement/participation, effectiveness/success, impact/achievement, and recognition/acknowledgement in
 - teaching (instruction and student development),
 - discovery (scholarly works and scholarly activities),
 - integration of knowledge (curricular development/connections between teaching and discovery), and
 - service (institutional/academic/public/community);
- 2) A personal statement of 1-2 pages (written in the 1st person, complete sentences required) that addresses educational philosophy and the distribution of faculty responsibilities across the four areas outlined, above, but avoids restating accomplishments;

- 3) A 2-page abbreviated curriculum vitae and a full-length curriculum vitae;
- 4) 2 pages of excerpted notes/letters of support from supervisors, colleagues, students, and/or community members; and
- 5) Any additional evidence the nominee wishes to provide: summaries of teaching evaluations, other evidence of scholarship, etc. Quantitative information is encouraged here (no more than 4 pages).

Timeline for 2008 award:

January 25, 2008	Provost invites submission letters from deans and department chairs to his office by February 18, 2008.
February 18, 2008	Deans/Department Chairs notify their nominees NLT this date; Provost appoints Faculty Screening Committee.
March 21, 2008	Nominee application packages are due to Faculty Screening Committee.
April 11, 2008	Faculty Screening Committee forwards top candidates to Alumni Society Executive Council and Alumni Society Interview Committee.
May 18, 2008	Alumni Society decision and presentation of award at graduation.

Previous winners:

2007	Dr. Lisa Spiller, Professor of Management and Marketing
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