

**UNDERGRADUATE CURRICULUM COMMITTEE
MINUTES OF DECEMBER 1, 2004**

Members Present: Professors Deiulio, Gillman, Jordan, Mazzarella, Nichols, Pringle, Rahim, Rilea, Thornton, Weber; Ms. Doyle, Safko

Prof. Pringle, UCC Chair, called the meeting to order at 4:25 p.m.

1. Approval of Minutes of November 17, 2004. Prof. Pringle has spoken with Prof. Cahill of MCLL and the requirement for ITAL 102 has been changed to ITAL 101 with a grade of D- or better, not a C- as was stated in the last meeting. Prof. Mazzarella moved to accept the minutes; Prof. Rilea seconded; motion passed unanimously.

2. New Course Proposals.

PSYC 320. Prof. Mazzarella moved to accept the course; Prof. Jordan seconded the motion. Prof. Mazzarella questioned the last sentence of the policy on late papers in this course; he suggested that it be reworded to say "Any writing assignment turned in after 5 pm on the third day will not be accepted." Prof. Weber queried whether students will be required to buy all the books for the course; Prof. Rilea responded that required readings comprise less than 25% of many of the books listed, and publishers permit photocopying of this amount of material for educational purposes. Prof. Gillman wondered why PSYC 210-211 were listed as prerequisites when they are going to be deleted; the answer is that since the deletion has not yet been approved they need to be listed, but PSYC 201-202 will actually be the prerequisites. Motion passed unanimously.

SOWK 321. Prof. Jordan moved to accept the course; Prof. Rilea seconded. Prof. Weber wondered why there are no prerequisites for this 300-level course. The sample syllabus, however, does list a prerequisite that does not appear on the form. Prof. Pringle will clarify this matter with Prof. Matthews. Motion passed unanimously.

The UCC new course proposal form has a question pertaining to when the new course would first be offered, but it also needs to have a question asking when it should first appear in the catalog. Ms. Safko will discuss the wording of such a question with Ms. Raines and report to the committee next time.

3. New Program Proposals – Majors.

Psychology. Prof. Rilea motioned to accept; Prof. Rahim seconded. Prof. Rilea explained that the psychology major currently has three tracks, which forces students to take courses almost exclusively in that track. The proposed program will eliminate the tracks and offer student (and faculty) much more flexibility. The courses in the various tracks will still be offered, and if they elect to, students could take these courses. Certain core courses will still be required, but students will have more flexibility in choosing electives. Prof. Mazzarella asked whether the issue had been discussed with Prof. Marsha Sprague; the answer is "yes." Ms. Safko raised the question of how the deletion of PSYC 210-211 would affect social work students, for whom those courses are currently required. However, those students could now take PSYC 307, for which the prerequisites are being removed, making it accessible to more students. Prof. Weber wondered why PSYC 201 is

not a prerequisite for PSYC 202, when 202 is considered to be a “continuation.” The course descriptions are being rewritten so that they may be taken in either order.

Ms. Doyle departed at 5:00 p.m.

Ms. Safko also questioned whether PSYC 201-202 AND PSYC 210-211 would be considered gen ed courses beginning in Fall 2005, or whether they would be swapped out. The intention seems to be that they will be swapped out; Prof. Pringle will send these courses on to the Senate because they affect general education requirements.

Motion carried unanimously.

Proposed News Majors in the School of Business: Currently, business students have to go out of the Business School to take WI courses. The Business School will be adding WI courses so that students can take them within their majors. The committee decided to review the four proposals as a set because they have similar structures and requirements. Prof. Rahim moved to accept the four proposals; Prof. Rilea seconded.

Business Administration: Management Major. MGMT 430 will be cross-listed as ACCT 430 so that accounting students who take the course can get credit for it with the appropriate licensing board. Ms. Safko pointed out that in the computer, this course will actually be listed as two different classes that meet in the same classroom because this is how the system accommodates cross-listings. If one section fills but there are still seats left in the other section, the instructor will have to transfer these seats by hand as needed.

The syllabus for the marketing WI course is being reworked and will be sent separately later.

Prof. Weber asked whether any faculty members in the SoB were against any of the proposals; both Prof. Pringle and Prof. Jordan replied that no, faculty members were as a group supportive of the proposals. The programs have deliberately been kept somewhat flexible to allow SoB faculty to teach in other areas such as first-year seminars.

Ms. Safko reminded all present that provisions must be made for students currently enrolled in business majors take the courses required as the curriculum now stands. There are already suggested substitutions in the material submitted and advisors will help students to make appropriate substitutions on an individual basis.

Business Administration: Marketing Major. No separate discussion.

Business Administration: Finance Major. No separate discussion.

Business Administration: Economics Major. No separate discussion.

Motion to accept all four majors carried unanimously.

4. New Program Proposals—Minors.

Dance. Prof. Gillman moved to accept the proposal; Prof. Thornton seconded. Prof. Gillman pointed out that the minor will help not only students interested in dance, but musical theater majors. The recent addition of new faculty has made this minor possible. The minor may also be taken by students who are not majoring in theater; the admission to the classes is first-come first-served, unless a theater major needs to complete a class to graduate. In this case, some preference would be given. As demand increases, more classes will be added. Motion carried unanimously.

Minor in Latin/Classical Studies and Classical Civilizations. MCLL had originally submitted this program as one minor with two tracks. However, after consultation with Ms. Safko, Prof. Cahill has requested that these be considered as two separate minors. Since it fulfills the language requirement, GREK 102 is a gen ed course and will carry the prerequisite of GREK 101 with a D-, not a C- as stated in the materials. GREK 101-102 will be sent to the Senate for approval since it is a gen ed course.

Prof. Nichols questioned why LATN 301 and LATN 302 have the same title, "Latin Authors." The courses were designed to allow flexibility and a different author will be selected for the advanced Latin courses each semester. However, several committee members wondered whether students could take LATN 301 and, a few semesters later, LATN 302, and end up covering the same material. Prof. Pringle will check with Prof. Adamitis to clarify this issue; perhaps numbers can be added to the titles to show that they are different courses.

Prof. Deiulio moved to accept the Latin/Classical Studies minor and the Classical Civilizations minor, pending clarification of the titles of LATN 301-302. Prof. Mazzarella seconded the motion. Motion passed unanimously.

Journalism. Prof. Rilea moved to accept the proposal; Prof. Gillman seconded; motion passed unanimously.

5. Report of Writing Intensive Subcommittee.

CLAS 301 (new) and SOCL 301 (recertification): approval recommended. Prof. Rilea moved to accept the courses as WI courses; Prof. Gillman seconded; motion passed unanimously.

GERM 303 meets WI requirements but is awaiting a signature from the CLAS chairs and the dean and will be held over until the next meeting. The economics, finance and marketing writing intensive courses will also be considered at the next meeting.

The UCC will meet again in January. Prof. Pringle will announce the date and time after she has reviewed members' spring 2005 schedules.

The meeting was adjourned at 5.40 p.m.

Respectfully submitted,
Laura Deiulio