

**UNDERGRADUATE CURRICULUM COMMITTEE
MINUTES OF FEBRUARY 15, 2008**

Members Present: Professors Busch, Cave, Deulio, Guajardo, Gudikunst, Hyland, Kennedy, McMahon, Nichols, Underwood, Weiss; Mr. Hoover, Ms. Raines, Ms. Safko

Dr. Weiss, UCC Chair, called the meeting to order at 3:05 p.m.

1. Approval of Minutes from February 1. (Nichols, Gudikunst). Unanimous approval.

2. Old Business.

COMM 455. New course. At the last meeting, Dr. Weiss announced that the department had requested the prerequisites be removed. They have now requested new prerequisites for the course: COMM 210, COMM 249, and COMM 250. (Underwood, Hyland). Unanimous approval as amended.

GOVT 301. New course. The committee had previously tabled the course for clarification of the variable credit and repeatability. The current prerequisites are GOVT 100, or GOVT 101, or consent of the instructor. The department is now requesting that the variable credit be dropped. The course will be worth 3 credits, and it may be repeated twice for a total of three times. (Hyland, Gudikunst). Unanimous approval.

MUSC 490-WI. Recertification. Dr. McMahon has clarified all the questions the committee had last time. The instructor has explained the grading criteria and provided a rubric. She recommends acceptance. Prof. Cave seconded. Unanimous approval.

3. Changes to Existing Courses.

Since the UCC does not formally vote on changes to existing courses, we acknowledge the following changes with comments as noted. The Chair will forward the proposals to the Provost.

BIOL 300-WI. HLTH 200. HONR 300. HONR 310. HONR 320. Course deletions. (Underwood, Busch). Dr. Weiss explained that the BCES department had been instructed to offer the HLTH 200 course several years ago. Last fall, the regular instructor resigned and a suitable replacement has not been found, creating staffing problems.

CHEM 104. Change in prerequisites.

CHEM 445. CHEM 445 L. Change in pre- and co-requisites. The change requires chemistry majors to take the lecture and the lab simultaneously, as is necessary, but allows other students (i.e. chemistry minors) to register for the lecture only.

COMM 295. Change in pre- or co-requisites.

CPEN 371. Change in credit hours. Ms. Safko noted that Dr. Doughty has added the words “except BSIS” to the statement at the end of the first paragraph that reads: “This course is, and will continue to be, required for all of the majors in PCSE *except BSIS.*”

CPSC 427. Course title change.

ENGL 330. Change in prerequisites. The department has proposed removing the prerequisite course ENGL 208. In this case, ULLC 223 must be the pre- or corequisite because ENGL 330 is an Area of Inquiry course.

ENGL 362. Course title change. Change in course description. The change in pre- or co-requisites was approved at the last meeting.

HONR 490. Change in pre- or co-requisites. The HONR program has proposed the removal of HONR 300, HONR 310, and HONR 320 as prerequisites and would like to replace them with the requirement that participants be “honors students of junior or senior standing.” In addition, since HONR 490 is a WI course, it must maintain ENGL 123 and ULLC 223 as prerequisites.

MGMT 310. Change in pre- or co-requisites. This proposal is a simple clarification of the catalogue language. Since BUSN 201 is a prerequisite for BUSN 300, there is no need to list BUSN 201 as well as BUSN 300 as a prerequisite for MGMT 310.

MKTG 310. Change in pre- or co-requisites. The changes are necessary to help students graduate in 4 years.

MKTG 320. Change in pre- or co-requisites.

MKTG 330. Change in pre- or co-requisites.

MKTG 455. Change in pre- or co-requisites. Ms. Safko asked why the corequisite MKTG 460 carries the stipulation “in same course section as MKTG 455.” Dr. Lisa Spiller had explained in an email to Dr. Weiss that the two courses share the same student group who work on a project together. Therefore, they must all be in the same section in both courses. This issue can be handled through registration.

MKTG 460. Change in pre- or co-requisites.

MKTG 470. Change in pre- or co-requisites.

4. Program Changes.

BS, Biology, Ornamental Horticulture. (Gudikunst, Hyland). Deletion. There is no longer administrative support for this program. All in favor except Weiss: opposed and DeJulio: abstain.

BA/BS, Biology. Motion to raise the minimum acceptable grade in the biology tetrad and to add a minimum grade in the chemistry courses. (Kennedy, Busch). One member asked why the minimum grade for the biology tetrad is "C," while the minimum grade for CHEM courses is "C-." Dr. Weiss replied that the number of students continuing in the major would be unmanageable if the minimum grade in BIOL remained a "C-," but since chemistry is more challenging, the faculty feel that a "C-" is acceptable for those courses. Unanimous approval.

BM, Choral Music Education or Instrumental Music Education Concentration. (Underwood, Hyland). Unanimous approval.

BSBA, Finance. The proposal is to require a minimum grade of "C" in BUSN 323 for those students continuing with the finance major. Dr. Gudikunst explained that students need at least a "C" level of knowledge in this course to pursue finance as a major. (McMahon, Cave). Unanimous approval.

Teacher Preparation. (Gudikunst, Underwood). Dr. Hyland asked why GOVT 101 is replacing HIST 112. GOVT 101 examines American government and this material is heavily weighted on the PRAXIS II examination. Dr. Kennedy wondered why we are considering these changes when they are graduate programs. However, some of the requirements may be counted toward the undergraduate degree and the UCC is voting on that aspect of the proposal. Unanimous approval.

BA, Fine and Performing Arts, Theater Major. The Theater department has proposed the following changes to the theater major in order to align their program with the standards of the National Association of Schools of Theater (NAST).

Theater Core. These courses are an element of all concentrations in the theater major. (Kennedy, McMahon). Unanimous approval.

Arts Administration Concentration. Dr. Gudikunst asked why the arts administration component contains no courses on managing business enterprises. The reason is probably that prerequisites on business courses make such a requirement impractical. Also, NAST stipulates many of the courses in the theater majors. (Hyland, Busch). Unanimous approval.

Design/Technical Theater Concentration. Dr. McMahon pointed out a typo on the cover memo. The correct course for deletion is THEA 353, as the form states. (McMahon, Kennedy). Unanimous approval.

Music-Theater/Dance Concentration. (Busch, McMahon). Unanimous approval.

Directing/Dramatic Literature Concentration. (McMahon, Hyland). There is a typo on the proposal form. Based on the catalogue the course being added should be THEA 233. This information corresponds with what is stated in the cover memo. Unanimous approval.

5. New Program.

BA, Fine and Performing Arts, Theater Studies Concentration. Ms. Safko pointed out that the Teacher Preparation Council has not yet approved this curriculum. Therefore, the last line in the catalogue description, which refers to the MAT, must be struck for now. (McMahon, Gudikunst). Unanimous approval.

6. New Courses.

BIOL 271. (Deiulio, Hyland). Unanimous approval.

CHEM 492. (Gudikunst, Busch). Dr. Weiss clarified that the prerequisite that is listed is not a co-requisite (there is some ambiguity on the form). This course will be the senior capstone course for chemistry. Next week the UCC will receive two program change forms that will fit CHEM 492 into the overall curriculum. Unanimous approval.

7. New course and WI.

BIOL 391-WI. Motion to accept BIOL 391 as a new course: McMahon, Hyland. Dr. Weiss clarified that the only departmental prerequisite is junior standing. However, the University also requires ULLC 223 as a prerequisite for all WI courses. Unanimous approval.

Discussion of the WI proposal: Prof. Cave noted that question #6 (grading criteria) was not answered on the form. A grading rubric is included but she questioned whether it made the grading criteria clear enough. Dr. McMahon moved that the entire committee vote on the WI proposal without a recommendation from the subcommittee. Prof. Cave seconded the motion. Motion carried with all in favor except Cave: opposed.

Dr. McMahon suggested to the committee at large that sample rubrics be placed on the UCC website to serve as examples for professors proposing WI courses in the future. It was agreed that this was a good idea.

8. New Courses and Areas of Inquiry.

FNAR 380. Ms. Safko requested clarification of the prerequisites. There was apparently a typo on some of the paperwork although most of the copies list FNAR 201 and 202 as prerequisites. The committee felt that these two courses were clearly the intended prerequisites. Dr. Weiss will make a note to that effect on the official signed copy. Motion to approve FNAR 380 as a new course: Kennedy, Hyland. Unanimous approval.

FNAR 381. The same issue arose regarding prerequisites, with the same solution. Motion to approve the course as a new course: Kennedy, Gudikunst. Unanimous approval.

Consideration of both FNAR 380 and FNAR 381 as CXP courses: Busch, Hyland. The committee was concerned that the courses are intended for majors when they are being proposed to be in an A of I. But, the prerequisites are reasonable and the courses would be of interest to minors and students pursuing an LLE in CXP. Unanimous approval.

9. Existing Courses and Areas of Inquiry.

HIST 276. GMP. (Hyland, McMahon). Since the course is repeatable, may it count for the A of I and/or the LLE more than once? Nothing in the proposal prevents a non-history major from counting it as two different 200-level A of I courses. Ms. Raines stated she is not sure the computer could be programmed to accept only 3 hours toward the A of I if the course were repeated. Ms. Raines will research whether such a restriction is technically feasible. Dr. Deiulio was concerned about making a course A of I that is essentially a “shell” course for trips abroad. These trips can vary so much that one cannot be sure future iterations will fulfill the criteria. We would like to return the course to the LLC for consideration of the question of the repeatability of the A of I credits. Tabled until then.

SOWK 330. (Kennedy, McMahon). Unanimous approval.

10. WI Recertification.

CHEM 445L-WI. Dr. McMahon clarified that this proposal is actually an initial WI certification of an existing course. (Busch, Gudikunst). Unanimous approval.

CPEN 371-WI. Recertification. The subcommittee recommends approval. However, many felt that paperwork that refers the reader to websites for rubrics is not user friendly. Some of the websites did not open smoothly. (McMahon, Cave). Unanimous approval.

Last time it was erroneously reported that THEA 366-WI needed recertification; that has been done.

11. Other Business.

Discussion of WI and ULLC 223 recertification processes was tabled until next time.

We will meet February 22 at 3:00. Dr. Weiss will announce the location via email.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,
Laura Deiulio