

**UNDERGRADUATE CURRICULUM COMMITTEE
MINUTES OF OCTOBER 19, 2007**

Members Present: Professors Busch, Cave, Deulio, Guajardo, Gudikunst, Hyland, Kennedy, Nichols, Perkins, Underwood, Weiss; Ms. Raines, Ms. Safko

Dr. Weiss, UCC Chair, called the meeting to order at 3:10.

1. Approval of Minutes from September 14. (Gudikunst, Hyland). Dr. Perkins noted that the minutes failed to record the action on the proposed addition of LDSP 330 to the Leadership minor. This action did pass and should be added. Unanimous approval of the minutes with this emendation.

2. Old Business.

COMM 453. This course, although approved last time, has now been withdrawn at the request of the department.

COMM 410. The UCC had questioned why COMM 211 was listed as a prerequisite when it is to be removed from the major. Dr. Weiss has an answer to this question but it will be discussed when the program changes to Communications are considered (below).

HONR 115 (new course). Drs. Underwood and Kidd have submitted further information about the grading criteria. The course has also been changed from 3 credits to 2. Motion to consider (Perkins, Underwood). Unanimous approval.

HONORS (program change). (Busch, Hyland). Dr. Jay Paul has forwarded his responses to the queries raised at the last meeting. Dr. Kennedy reiterated that the mathematics department has not been consulted about requiring an honors section of MATH 125. Dr. Brian Bradie is willing to consider this request, but the department has not approved this because it creates staffing problems. Dr. Busch also asked for further clarification of the recommendation of GMP for the liberal learning emphasis. As Dr. Paul stated in his response, this is not a requirement and students will not be penalized if they choose another area for the LLE. Dr. Perkins suggested that the statement might be revised in line with the verbs used in Dr. Paul's email, in which he used words such as "recommended." She reiterated the concern with the mathematics issue, since staffing is a problem now. Dr. Weiss pointed out that on the second page of the UCC form, all affected departments must sign to indicate approval. Since there is no signature by Dr. Bradie, it should be sent to the mathematics department and they can take appropriate action. Vote to remand the proposal to the mathematics department (Underwood, Perkins): unanimous.

BA IN COMMUNICATION STUDIES (program change). Last time, the committee had concerns that the numbers of required elective credits on the proposal did not match up with the catalogue. But there had been an additional change in the interim. The proposal is to reduce the number of elective credits from 18 to 15. Also, COMM 211 has been

dropped as a requirement for majors, but the curriculum does allow this course to be a prerequisite for some upper-level courses, e.g., COMM 410. Move to bring it off the table (Busch, Underwood): unanimous approval.

BM WITH CONCENTRATION IN MUSIC HISTORY AND LITERATURE (program change) and BM WITH CONCENTRATION IN THEORY/COMPOSITION (program change). Motion to remove from table (Hyland, Kennedy). Dr. Mark Reimer has provided additional information to answer our queries from the last meeting. Unanimous approval.

3. Course Changes.

FNAR 128. Change to pre- or co-requisites. (Perkins, Kennedy). Dr. Perkins asked whether it was common practice to have a prerequisite for a 100-level course. Dr. Kennedy responded that MATH 130 is a prerequisite for MATH 140, so there is indeed a precedent. Unanimous agreement to forward the request to the Provost.

HIST 205. Credit hours change/triplets change. (Underwood, Hyland). Ms. Safko questioned whether this change should be placed into the catalogue at all since the proposal states that it is to be effective only in the summer of 2008. In response to questions about the reason for this request, Dr. Hyland explained that it was to make this study abroad course (in China) more accessible to students who simply want the experience abroad but do not want the 3 credits. However, Dr. Perkins and Dr. Weiss pointed out that since the course is a GMP course, it may not be offered for 1 credit. Dr. Deulio expressed the concern that having two different sets of requirements for a group studying abroad might make it difficult for the instructor to maintain order. Finally, Dr. Guajardo mentioned that if students took the course for 1 credit abroad and then wanted to take it for 3 credits during the regular semester, they could not, because the course number would be the same. One option would be for the history department to propose a general study abroad course that could be used for the China trip as well as other trips. All committee members voted to return the proposal to the history department for clarification, except Dr. Hyland, who abstained.

HIST 301. Course title change. (Hyland, Perkins). Dr. Perkins asked whether the course was actually changing from a Greek/Near East course to an entirely Greek course. Dr. Hyland, who now teaches the course, felt that in the past it had been taught on Greece and how the Near East related to Greece. Changing the course title will actually be a more fair representation of course content. He expressed the intention of adding more detail to the course description in the catalogue to make this issue clear. Additional information would be permissible without UCC approval because “minor edits” are allowed. Unanimous agreement to forward the request to the Provost.

4. Program Changes.

BM WITH CONCENTRATION IN INSTRUMENTAL MUSIC EDUCATION and BM WITH CONCENTRATION IN CHORAL MUSIC EDUCATION. Ms. Safko has

received additional catalogue material on this request and finds it satisfactory. (Underwood, Gudikunst). Dr. Perkins remarked that she understands that the music department is constrained by university curricular requirements and national music standards, but wondered whether a department may require particular Area of Inquiry courses within the Liberal Learning Curriculum. She proposed that the requirement be listed in the professional requirements, not the general education requirements, because it is being required by the *program*, not the Liberal Learning Curriculum. Dr. Deiulio worried that students might get confused and take a different course if it were not spelled out for them. Ms. Safko pointed out that the material in front of us is not catalogue copy but a worksheet used for advising and national accreditation. Essentially, the worksheet is created to assist with advising, so the notation is permissible. Dr. Kennedy asked whether it is allowable to require that a course be taken in the summer. Ms. Safko replied that in this case, there is no problem because the course in question is part of the MAT, which requires summer courses. Unanimous approval of BOTH programs.

5. New Courses.

HIST 329. (Hyland, Nichols). Dr. Nichols pointed out a minor correction: the catalogue in which it should be listed is the AY 2008-09 catalogue. Unanimous approval.

PHIL/RSTD 370. Dr. Gudikunst asked whether one student could take both courses. Dr. Underwood replied yes, because the philosophy professors do not teach religion in their courses and vice versa. Furthermore, they are both study abroad courses so the content will vary. The course numbers are being created to facilitate offering courses abroad. Ms. Raines asked why two numbers need to be created. Dr. Underwood replied that PHIL courses are necessary for the philosophy major and RSTD courses are necessary for the religion major. Ms. Safko felt that since they were two separate courses, they should have been submitted separately. Dr. Underwood is willing to submit separate paperwork for PHIL 370 but asked that the committee vote on RSTD 370. Motion to vote on RSTD 370 (Nichols, Busch). The course will be repeatable twice for a total of three times. Unanimous approval. Since the information on the separate paperwork would be identical, the committee decided to vote on PHIL 370 too. Motion to vote on PHIL 370 (Nichols, Deiulio). This course will also be repeatable twice for a total of three times. Unanimous approval.

6. New Courses and AoI.

BUSN 302 (FIR). Motion to consider the course as a new course and an FIR course (Gudikunst, Busch). Dr. Underwood stated that she supports legal arguments as the material for FIR courses. Dr. Busch asked what the anticipated enrollment would be. Dr. Gudikunst stated that the music department had requested that Dr. Ronnie Cohen create the course, which indicates that a large number of music students would like to take it. Dr. Kennedy asked why it is a 300-level course if it is not for business majors. Most law courses are at the 300-level, according to Ms. Raines. Dr. Underwood noted that ULLC 223 will be the required pre-requisite since no other pre-requisite is listed. Dr. Weiss will

make a note of that. Unanimous approval of BUSN 302 as a new course and as an FIR Area of Inquiry course.

7. WI Recertification.

MGMT 440W. The subcommittee recommends recertification. Unanimous approval.

8. Other business.

WI recertification timing. Dr. Weiss raised the issue that there is often a time crunch on recertification since departments submit paperwork late in the year. He wondered whether the time period for recertification could be lengthened to alleviate the crunch. Several members felt that 5 years might be an acceptable time frame. Dr. Weiss will craft a motion for consideration at a future meeting.

Status of new forms. Dr. Weiss has received positive feedback on the new forms. He thanks Dean Bobbye Hoffmann Bartels and Ms. Denise Moclair (in absentia) for their assistance with these forms.

ULLC 223 recertification process. Dr. Nichols' subcommittee is developing a form to be used for recertification of 223 courses, and he will bring it next time. The department will propose that departments be required to submit all syllabi for their 223 courses, unless they teach more than 5, in which case 5 syllabi are sufficient.

Approval process. Dr. Weiss has been conferring with Dr. Bradie, Chair of the Liberal Learning Council, about reducing the number of steps in the approval process and he will make a report on those conversations next time.

Next month's meetings will be in the Madison room of the David Student Union.

The meeting was adjourned at 4:37 p.m.

Respectfully submitted,
Laura Deiulio